



Katie Hobbs,
Governor

Arizona State Board of
Podiatry Examiners
“Protecting the Public’s Health”

1740 West Adams St., Suite 3004
Phoenix, Arizona 85007
P: (602)542-8151
W: <https://podiatry.az.gov>

August 18, 2024

The Honorable Katie Hobbs
Governor of Arizona
1700 W. Washington
Phoenix, AZ 85007

Dear Governor Hobbs:

The Arizona Board of Podiatry Examiners is pleased to submit the agency Budget and Strategic Plan for FY26. One original and one copy are provided. An electronic copy was also submitted. Please note we receive no federal funds and have no Capital Improvement Plan.

Please feel free to contact me at 602-542-8151 if you have questions or require additional information.

Sincerely,

A handwritten signature in black ink that reads "Heather Broaddus".

Heather Broaddus
Executive Director



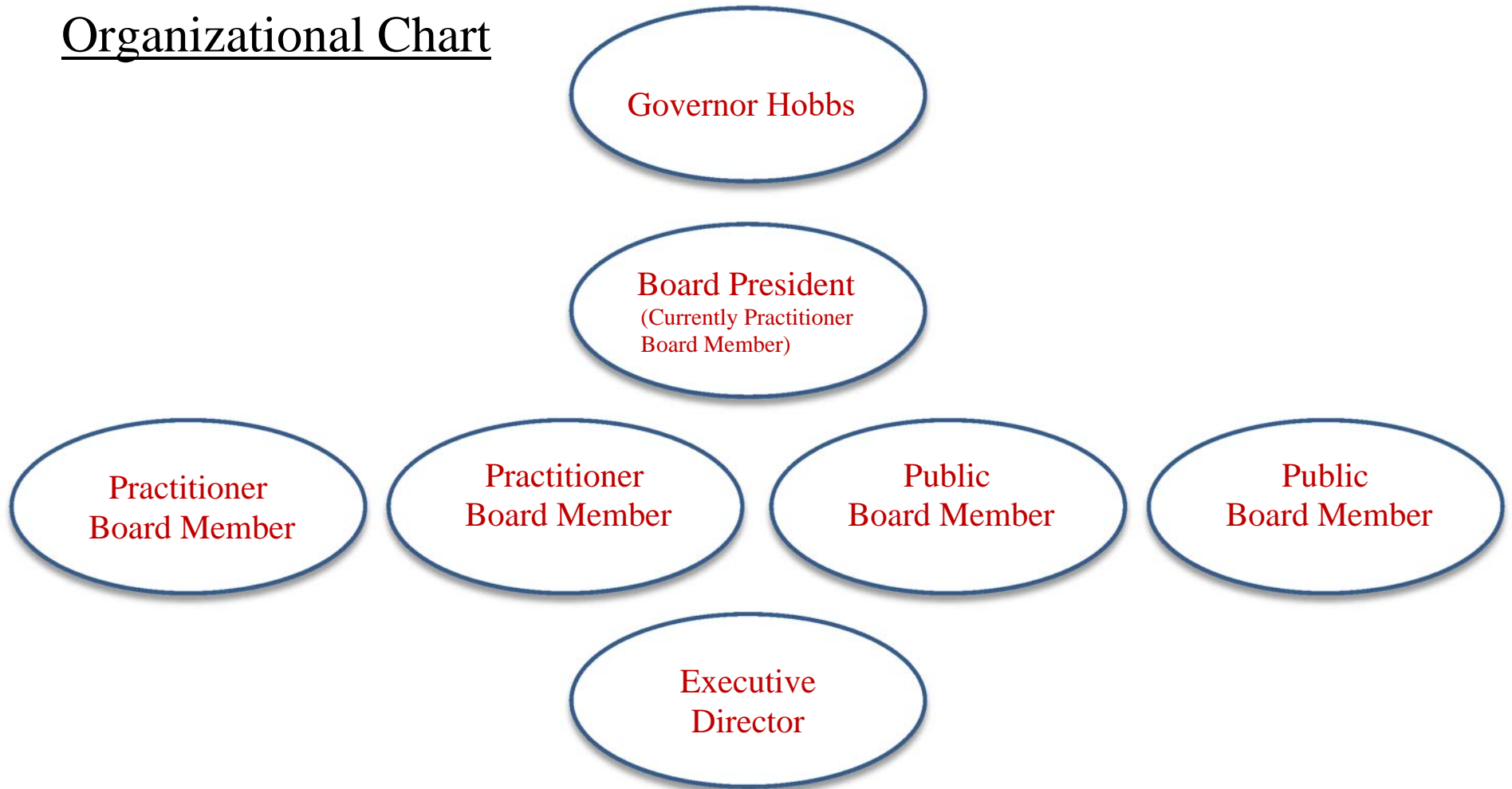
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Organizational Chart





State of Arizona Budget Request

State Agency

Board of Podiatry Examiners

A.R.S. Citation: **A.R.S. § 32-801 et seq.**

Governor Hobbs:

This and the accompanying budget schedules, statements and explanatory information constitute the operating budget request for this agency for Fiscal Year 2026.

To the best of my knowledge all statements and explanations contained in the estimates submitted are true and correct.

Appropriated Funds

Total Amount Requested:
Podiatry Examiners Board Fund

	FY 2025 Expenditure Plan	FY 2026 Funding Issue	FY 2026 Total Request
	202.7	-	202.7
	202.7	-	202.7

Non-Appropriated Funds

Board of Podiatry Examiners
Total:

	FY 2025 Expenditure Plan	FY 2026 Funding Issue	FY 2026 Total Request
	-	-	-
	202.7	-	202.7

Agency Head: **Heather Broaddus**

Title: **Executive Director**

Heather Broaddus 8/22/2024

 (signature)

Phone: 6025428151

Prepared by: Heather Broaddus

Email Address: heather.broaddus@podiatry.az.gov

Date Prepared: August 22, 2024

Revenue Schedule

Agency:	Board of Podiatry Examiners
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Fund:	AA1000 General Fund
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AFIS Code	Category of Receipt and Description	FY 2024 Actuals	FY 2025 Estimate	FY 2026 Request
4312	Examination Fees	1.7	-	-
4415	Occupational & Professional Licenses	19.8	35.9	35.9
4519	Other Fines, Forfeitures, Penalties and Liquidated Damages	0.2	-	-
4645	Payment Card Transaction Fees Paid	(0.4)	-	-
4699	Miscellaneous Receipts	1.3	-	-
General Fund Total:		22.6	35.9	35.9

Forecast Methodology

Includes additional 5% to general fund.
 Currently the Board requires that licensees submit a fee of \$425.00 for annual renewal of their license which includes the licensees dispensing registration renewal. Annual renewals are the main source of income for the Board. The Board licenses approximately 480 podiatrists:
 $425.00.00 \times 480 = 204,000$
 The Board receives approximately 40 initial applications each year. Currently the Board requires an applicant submit a \$650.00 application fee:
 $40 \times 650.00 = 26,000$
 Assuming that all applicants pay the initial license fee (\$225.00):
 $40 \times 225.00 = 9,000$
 Total of all fees = \$239,000

The total is an approximation as some licensees may not renew their license and some applicants may not submit the initial application fee.

Revenue Schedule

Agency: Board of Podiatry Examiners

Fund: PO2055 Podiatry Examiners Board Fund

AFIS Code	Category of Receipt and Description	FY 2024 Actuals	FY 2025 Estimate	FY 2026 Request
4312	Examination Fees	15.3	-	-
4415	Occupational & Professional Licenses	194.6	203.2	203.2
4519	Other Fines, Forfeitures, Penalties and Liquidated Damages	1.9	-	-
4645	Payment Card Transaction Fees Paid	(3.2)	-	-
4649	Credit Card Fee Revenue	1.3	-	-
4699	Miscellaneous Receipts	11.6	-	-
Podiatry Examiners Board Fund Total:		221.5	203.2	203.2

Forecast Methodology

Includes additional 5% to general fund.
 Currently the Board requires that licensees submit a fee of \$425.00 for annual renewal of their license which includes the licensees dispensing registration renewal. Annual renewals are the main source of income for the Board. The Board licenses approximately 480 podiatrists:
 $425.00.00 \times 480 = 204,000$
 The Board receives approximately 40 initial applications each year. Currently the Board requires an applicant submit a \$650.00 application fee:
 $40 \times 650.00 = 26,000$
 Assuming that all applicants pay the initial license fee (\$225.00):
 $40 \times 225.00 = 9,000$
 Total of all fees = \$239,000

The total is an approximation as some licensees may not renew their license and some applicants may not submit the initial application fee.



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Revenue Justification

Date: August 11, 2024

From: Heather Broaddus, Executive Director

Subject: Budget Justification

- Currently the Board requires that licensees submit a fee of \$425.00 for annual renewal of their license which includes the licensees dispensing registration renewal. Annual renewals are the main source of income for the Board. The Board licenses approximately 480 podiatrists:

$$425.00.00 \times 480 = 204,000$$

- The Board receives approximately 40 initial applications each year. Currently the Board requires an applicant submit a \$650.00 application fee:

$$40 \times 650.00 = 26,000$$

- Assuming that all applicants pay the initial license fee (\$225.00):

$$40 \times 225.00 = 9,000$$

Total of all fees = \$239,000

The total is an approximation as some licensees may not renew their license and some applicants may not submit the initial application fee.

Sources and Uses

Agency: Board of Podiatry Examiners

Fund: PO2055 Podiatry Examiners Board Fund

Revenues are collected from fees, fines, and other revenues received by the Podiatry Examiners Board and are used to license and regulate podiatrists.

Cash Flow Summary	FY 2024 Actuals	FY 2025 Estimate	FY 2026 Request
Beginning Balance	212.7	264.4	255.7
Revenue (from Revenue Schedule)	221.5	203.2	203.2
Total Available	434.2	467.6	458.9
Total Appropriated Disbursements	169.8	211.9	202.7
Total Non-Appropriated Disbursements	-	-	-
Balance Forward to Next Year	264.4	255.7	256.2

Explanation for Negative Ending Balance(s): Board of Podiatry Examiners

Appropriated Expenditure	FY 2024 Actuals	FY 2025 Estimate	FY 2026 Request
Expenditure Categories			
Personal Services	109.6	95.4	95.4
Employee Related Expenditures	32.7	37.3	37.3
Professional & Outside Services	5.0	5.5	5.5
Travel In-State	0.9	2.2	2.2
Travel Out-Of-State	-	1.5	1.5
Food	-	-	-
Aid To Organizations & Individuals	-	-	-
Other Operating Expenditures	21.3	70.0	60.8
Equipment	-	-	-
Capital Outlay	-	-	-
Capital Equipment	0.1	-	-
Non-Capital Equipment	-	-	-
Debt Service	-	-	-
Cost Allocation & Indirect Costs	-	-	-
Transfers-Out	-	-	-
Appropriated Expenditure Sub-Total:	169.7	211.9	202.7
Non-Lapsing Authority from Prior Years	-	-	-
Administrative Adjustments	0.1	-	-
Capital Projects (Land, Bldgs, Improv)	-	-	-
Appropriated 27th Pay Roll	-	-	-
Legislative Fund Transfers	-	-	-
IT Project Transfers	-	-	-

Sources and Uses

Agency:	Board of Podiatry Examiners
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Fund:	PO2055 Podiatry Examiners Board Fund
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Proposed Fund Transfer	-	-	-
Residual Equity Transfer	-	-	-
Transfer Due to Fund Balance Cap	-	-	-
Prior Committed or Obligated Expenditures (no entry for AY)	-	-	-
Non-Appropriated 27th Pay Roll	-	-	-
Appropriated Expenditure Total:	169.8	211.9	202.7
Appropriated FTE	1.0	1.0	1.0

Non-Appropriated Expenditure

	FY 2024 Actuals	FY 2025 Estimate	FY 2026 Request
Expenditure Categories			
Personal Services	-	-	-
Employee Related Expenditures	-	-	-
Professional & Outside Services	-	-	-
Travel In-State	-	-	-
Travel Out-Of-State	-	-	-
Food	-	-	-
Aid To Organizations & Individuals	-	-	-
Other Operating Expenditures	-	-	-
Equipment	-	-	-
Capital Outlay	-	-	-
Capital Equipment	-	-	-
Non-Capital Equipment	-	-	-
Debt Service	-	-	-
Cost Allocation & Indirect Costs	-	-	-
Transfers-Out	-	-	-
Non-Appropriated Expenditure Sub-Total:	-	-	-
Non-Lapsing Authority from Prior Years	-	-	-
Administrative Adjustments	-	-	-
Capital Projects (Land, Bldgs, Improv)	-	-	-
Appropriated 27th Pay Roll	-	-	-
Legislative Fund Transfers	-	-	-
IT Project Transfers	-	-	-
Proposed Fund Transfer	-	-	-
Residual Equity Transfer	-	-	-
Transfer Due to Fund Balance Cap	-	-	-
Prior Committed or Obligated Expenditures (no entry for AY)	-	-	-

Sources and Uses

Agency: Board of Podiatry Examiners

Fund: PO2055 Podiatry Examiners Board Fund

Non-Appropriated 27th Pay Roll	-	-	-
Non-Appropriated Expenditure Total:	-	-	-
Non-Appropriated FTE	-	-	-

Funding Issue List

Agency: Board of Podiatry Examiners

FY 2026

Priority	Funding Issue Title	Total FTE	Total Amount	General Fund	Other Appropriated Funds	Non- Appropriated Funds
		-	-	-	-	-
	Total:	-	-	-	-	-

Funding Issue Detail

Agency: Board of Podiatry Examiners

Issue:

Calculated ERE:
Uniform Allowance:

Program:
Fund:

Expenditure Categories

FY 2026

Program/Fund Total: _____ -

Funding Issue Narrative

Agency: Board of Podiatry Examiners

Issue:

Description of Issue:

Proposal:

**Alternatives
Considered:**

**Impact of Not
Funding This Year:**

Statutory Reference:

**Equipment to be
Purchased (if
applicable):**

**Classification of New
Positions:**

Annualization(s):

**Alignment with
Agency's Strategic
Plan or Statutory
Responsibilities:**

**Impact on Historically
Underserved,
Marginalized, or
Adversely Affected
Groups:**

**How has feedback
been incorporated
from groups directly
impacted by
proposal?:**

**Description of how
this furthers the
Governor's priorities:**

Summary of Expenditure and Budget Request for All Funds

Agency: Board of Podiatry Examiners

Appropriated Funds	FY 2024 Actuals	FY 2025 Expenditure Plan	FY 2026 Funding Issue	FY 2026 Total Request
Program:				
POA-1-0 Licensing and Regulation	169.7	202.7	-	202.7
Appropriated Funds Total:	169.7	202.7	-	202.7
Expenditure Categories				
FTE	1.0	1.0	-	1.0
Personal Services	109.6	95.4	-	95.4
Employee Related Expenditures	32.7	37.3	-	37.3
Subtotal Personal Services and ERE	142.3	132.7	-	132.7
Professional & Outside Services	5.0	5.5	-	5.5
Travel In-State	0.9	2.2	-	2.2
Travel Out-Of-State	-	1.5	-	1.5
Other Operating Expenditures	21.3	60.8	-	60.8
Capital Equipment	0.1	-	-	-
Expenditure Categories Total:	169.7	202.7	-	202.7
Board of Podiatry Examiners Total for All Funds:	169.7	202.7	-	202.7
Appropriated and Non-Appropriated				
	FY 2024 Actuals	FY 2025 Expenditure Plan	FY 2025 Funding Issue	FY 2026 Total Request
POA-1-0 Licensing and Regulation	169.7	202.7	-	202.7
Board of Podiatry Examiners Total for All Funds:	169.7	202.7	-	202.7

Summary of Expenditure and Budget Request for Selected Funds

Agency:	Board of Podiatry Examiners
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Fund:	PO2055 Podiatry Examiners Board Fund (Appropriated)
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	FY 2024 Actuals	FY 2025 Expenditure Plan	FY 2026 Funding Issue	FY 2026 Total Request
Program:				
POA-1-0 Licensing and Regulation	169.7	202.7	-	202.7
Podiatry Examiners Board Fund (Appropriated)	169.7	202.7	-	202.7
Summary Total:				
Expenditure Categories				
FTE	1.0	1.0	-	1.0
Personal Services	109.6	95.4	-	95.4
Employee Related Expenditures	32.7	37.3	-	37.3
Subtotal Personal Services and ERE	142.3	132.7	-	132.7
Professional & Outside Services	5.0	5.5	-	5.5
Travel In-State	0.9	2.2	-	2.2
Travel Out-Of-State	-	1.5	-	1.5
Other Operating Expenditures	21.3	60.8	-	60.8
Capital Equipment	0.1	-	-	-
Expenditure Categories Total:	169.7	202.7	-	202.7

Program Budget Unit Summary of Expenditure and Budget Request for All Funds

Agency: Board of Podiatry Examiners

	FY 2024 Actuals	FY 2025 Expenditure Plan	FY 2026 Funding Issue	FY 2026 Total Request
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Program: POA-1-0 Licensing and Regulation

Expenditure Categories

FTE	1.0	1.0	-	1.0
Personal Services	109.6	95.4	-	95.4
Employee Related Expenditures	32.7	37.3	-	37.3
Subtotal Personal Services and ERE	142.3	132.7	-	132.7
Professional & Outside Services	5.0	5.5	-	5.5
Travel In-State	0.9	2.2	-	2.2
Travel Out-Of-State	-	1.5	-	1.5
Other Operating Expenditures	21.3	60.8	-	60.8
Capital Equipment	0.1	-	-	-
Expenditure Categories Total:	169.7	202.7	-	202.7

Fund Source

Appropriated Funds

Podiatry Examiners Board Fund (Appropriated)	169.7	202.7	-	202.7
Appropriated Funds Total:	169.7	202.7	-	202.7
Licensing and Regulation Total:	169.7	202.7	-	202.7

Sub Program: POA-1-1 Licensing and Regulation

Expenditure Categories

FTE	1.0	1.0	-	1.0
Personal Services	109.6	95.4	-	95.4
Employee Related Expenditures	32.7	37.3	-	37.3
Subtotal Personal Services and ERE	142.3	132.7	-	132.7
Professional & Outside Services	5.0	5.5	-	5.5
Travel In-State	0.9	2.2	-	2.2
Travel Out-Of-State	-	1.5	-	1.5
Other Operating Expenditures	21.3	60.8	-	60.8
Capital Equipment	0.1	-	-	-
Expenditure Categories Total:	169.7	202.7	-	202.7

Program Budget Unit Summary of Expenditure and Budget Request for All Funds

Agency: Board of Podiatry Examiners

	FY 2024 Actuals	FY 2025 Expenditure Plan	FY 2026 Funding Issue	FY 2026 Total Request
Program: POA-1-0 Licensing and Regulation				
Sub Program: POA-1-1 Licensing and Regulation				

Fund Source

Appropriated Funds

Podiatry Examiners Board Fund (Appropriated)	169.7	202.7	-	202.7
Appropriated Funds Total:	169.7	202.7	-	202.7
Licensing and Regulation Total:	169.7	202.7	-	202.7

Program Budget Unit Summary of Expenditure and Budget Request for Selected Funds

Agency: Board of Podiatry Examiners

	FY 2024 Actuals	FY 2025 Expenditure Plan	FY 2026 Funding Issue	FY 2026 Total Request
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Program: POA-1-0 Licensing and Regulation

Fund: PO2055 Podiatry Examiners Board Fund

Appropriated

Personal Services	109.6	95.4	-	95.4
Employee Related Expenditures	32.7	37.3	-	37.3
Subtotal Personal Services and ERE	142.3	132.7	-	132.7
Professional & Outside Services	5.0	5.5	-	5.5
Travel In-State	0.9	2.2	-	2.2
Travel Out-Of-State	-	1.5	-	1.5
Other Operating Expenditures	21.3	60.8	-	60.8
Capital Equipment	0.1	-	-	-
Expenditure Categories Total:	169.7	202.7	-	202.7
Podiatry Examiners Board Fund Total:	169.7	202.7	-	202.7
Program Total for Select Funds:	169.7	202.7	-	202.7

Sub Program: POA-1-1 Licensing and Regulation

Fund: PO2055 Podiatry Examiners Board Fund

Appropriated

Personal Services	109.6	95.4	-	95.4
Employee Related Expenditures	32.7	37.3	-	37.3
Subtotal Personal Services and ERE	142.3	132.7	-	132.7
Professional & Outside Services	5.0	5.5	-	5.5
Travel In-State	0.9	2.2	-	2.2
Travel Out-Of-State	-	1.5	-	1.5
Other Operating Expenditures	21.3	60.8	-	60.8
Capital Equipment	0.1	-	-	-
Expenditure Categories Total:	169.7	202.7	-	202.7
Podiatry Examiners Board Fund Total:	169.7	202.7	-	202.7
Sub Program Total for Select Funds:	169.7	202.7	-	202.7

**Program Budget Unit Summary of Expenditure and Budget Request
for Selected Funds**

Agency:	Board of Podiatry Examiners
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		FY 2024 Actuals	FY 2025 Expenditure Plan	FY 2026 Funding Issue	FY 2026 Total Request
Program:	POA-1-0 Licensing and Regulation				
Sub Program:	POA-1-1 Licensing and Regulation				

Program Summary of Expenditure and Budget Request

Agency: Board of Podiatry Examiners

Program: Licensing and Regulation

Program Summary		FY 2024 Actuals	FY 2025 Expenditure Plan	FY 2026 Funding Issue	FY 2026 Total Request
POA-1-1	Licensing and Regulation	169.7	202.7	-	202.7
Licensing and Regulation Summary Total:		169.7	202.7	-	202.7

Expenditure Categories		FY 2024 Actuals	FY 2025 Expenditure Plan	FY 2026 Funding Issue	FY 2026 Total Request
FTE	FTE	1.0	1.0	-	1.0
6000	Personal Services	109.6	95.4	-	95.4
6100	Employee Related Expenditures	32.7	37.3	-	37.3
Subtotal Personal Services and ERE		142.3	132.7	-	132.7
6200	Professional & Outside Services	5.0	5.5	-	5.5
6500	Travel In-State	0.9	2.2	-	2.2
6600	Travel Out-Of-State	-	1.5	-	1.5
7000	Other Operating Expenditures	21.3	60.8	-	60.8
8400	Capital Equipment	0.1	-	-	-
Expenditure Categories Total:		169.7	202.7	-	202.7

Fund Source		FY 2024 Actuals	FY 2025 Expenditure Plan	FY 2026 Funding Issue	FY 2026 Total Request
Appropriated Funds					
PO2055	Podiatry Examiners Board Fund (Appropriated)	169.7	202.7	-	202.7
Appropriated Funds Total:		169.7	202.7	-	202.7
Licensing and Regulation Summary Total:		169.7	202.7	-	202.7

Program Summary of Expenditure and Budget Request for Selected Funds

Agency: Board of Podiatry Examiners

Program: Licensing and Regulation

Fund: PO2055 Podiatry Examiners Board Fund (Appropriated)

Program Expenditures		FY 2024 Actuals	FY 2025 Expenditure Plan	FY 2026 Funding Issue	FY 2026 Total Request
POA-1-1	Licensing and Regulation	169.7	202.7	-	202.7
	Podiatry Examiners Board Fund (Appropriated)	169.7	202.7	-	202.7
	Summary Total:				
Appropriated Funding					
6000	Personal Services	109.6	95.4	-	95.4
6100	Employee Related Expenditures	32.7	37.3	-	37.3
	Subtotal Personal Services and ERE	142.3	132.7	-	132.7
6200	Professional & Outside Services	5.0	5.5	-	5.5
6500	Travel In-State	0.9	2.2	-	2.2
6600	Travel Out-Of-State	-	1.5	-	1.5
7000	Other Operating Expenditures	21.3	60.8	-	60.8
8400	Capital Equipment	0.1	-	-	-
	Expenditure Categories Total:	169.7	202.7	-	202.7
	Fund PO2055 - A Total:	169.7	202.7	-	202.7
	Licensing and Regulation Total:	169.7	202.7	-	202.7

Program Expenditure Schedule

Agency: Board of Podiatry Examiners

		FY 2024 Actuals	FY 2025 Expenditure Plan	FY 2026 Funding Issue	FY 2026 Total Request
Program: POA-1-0 Licensing and Regulation					
FTE					
FTE		1.0	1.0	-	1.0
Expenditure Category Total:		-	-	-	-
Fund Source					
Appropriated Funds					
PO2055 Podiatry Examiners Board Fund (Appropriated)		1.0	1.0	-	1.0
Appropriated Funds Total:		1.0	1.0	-	1.0
Fund Source Total:		1.0	1.0	-	1.0
Personal Services					
Personal Services		105.6	95.4	-	95.4
Board & Commission Members Compensation		4.0	-	-	-
Expenditure Category Total:		109.6	95.4	-	95.4
Fund Source					
Appropriated Funds					
PO2055 Podiatry Examiners Board Fund (Appropriated)		109.6	95.4	-	95.4
Appropriated Funds Total:		109.6	95.4	-	95.4
Fund Source Total:		109.6	95.4	-	95.4
Employee Related Expenditures					
Employee Related Expenses		-	37.3	-	37.3
FICA Taxes		8.3	-	-	-
Medical Insurance		8.4	-	-	-
Basic Life		0.0	-	-	-
Long-Term Disability (ASRS)		0.2	-	-	-
Dental Insurance		0.1	-	-	-
Workers' Compensation		0.9	-	-	-
Arizona State Retirement System		12.8	-	-	-
Personnel Board Pro-Rata Charges		0.9	-	-	-
Information Technology Pro Rata Charge		0.7	-	-	-
Accumulated Sick Leave Fund Charge		0.4	-	-	-

Program Expenditure Schedule

Agency: Board of Podiatry Examiners

		FY 2024 Actuals	FY 2025 Expenditure Plan	FY 2026 Funding Issue	FY 2026 Total Request
Program: POA-1-0 Licensing and Regulation					
Expenditure Category Total:		32.7	37.3	-	37.3
Fund Source					
Appropriated Funds					
PO2055	Podiatry Examiners Board Fund (Appropriated)	32.7	37.3	-	37.3
Appropriated Funds Total:		32.7	37.3	-	37.3
Fund Source Total:		32.7	37.3	-	37.3
Professional & Outside Services					
	Professional and Outside Services	-	5.5	-	5.5
	Other Professional & Outside Services	5.0	-	-	-
Expenditure Category Total:		5.0	5.5	-	5.5
Fund Source					
Appropriated Funds					
PO2055	Podiatry Examiners Board Fund (Appropriated)	5.0	5.5	-	5.5
Appropriated Funds Total:		5.0	5.5	-	5.5
Fund Source Total:		5.0	5.5	-	5.5
Travel In-State					
	Travel In-State	-	2.2	-	2.2
	Mileage - Private Vehicle	0.9	-	-	-
Expenditure Category Total:		0.9	2.2	-	2.2
Fund Source					
Appropriated Funds					
PO2055	Podiatry Examiners Board Fund (Appropriated)	0.9	2.2	-	2.2
Appropriated Funds Total:		0.9	2.2	-	2.2
Fund Source Total:		0.9	2.2	-	2.2
Travel Out-Of-State					
	Travel Out of State	-	1.5	-	1.5
Expenditure Category Total:		-	1.5	-	1.5
Fund Source					

Program Expenditure Schedule

Agency: Board of Podiatry Examiners

	FY 2024 Actuals	FY 2025 Expenditure Plan	FY 2026 Funding Issue	FY 2026 Total Request
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Program: POA-1-0 Licensing and Regulation

Appropriated Funds

PO2055	Podiatry Examiners Board Fund (Appropriated)	-	1.5	-	1.5
Appropriated Funds Total:		-	1.5	-	1.5
Fund Source Total:		-	1.5	-	1.5

Other Operating Expenditures

Other Operating Expenses	-	60.8	-	60.8
Risk Management Charges to State Agencies	1.0	-	-	-
Internal Service Computer Processing, Hosting, Maintenance and Support Costs	0.5	-	-	-
External Programming and System Development Costs	0.8	-	-	-
Charges Imposed Related to AFIS.	0.7	-	-	-
External Telecommunications Charges	0.7	-	-	-
Building Rent Charges to State Agencies	10.9	-	-	-
Internal Accounting, Budgeting & Financial Services	3.9	-	-	-
Computer Supplies	0.1	-	-	-
Other Education & Training Costs	0.2	-	-	-
Internal Printing	0.3	-	-	-
Postage & Delivery	0.1	-	-	-
Dues	2.0	-	-	-
Expenditure Category Total:	21.3	60.8	-	60.8

Fund Source

Appropriated Funds

PO2055	Podiatry Examiners Board Fund (Appropriated)	21.3	60.8	-	60.8
Appropriated Funds Total:		21.3	60.8	-	60.8
Fund Source Total:		21.3	60.8	-	60.8

Capital Equipment

Purchased or licensed software / website	0.1	-	-	-
Expenditure Category Total:	0.1	-	-	-

Program Expenditure Schedule

Agency: Board of Podiatry Examiners

	FY 2024 Actuals	FY 2025 Expenditure Plan	FY 2026 Funding Issue	FY 2026 Total Request
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Program: POA-1-0 Licensing and Regulation

Fund Source

Appropriated Funds

PO2055	Podiatry Examiners Board Fund (Appropriated)	0.1	-	-	-
Appropriated Funds Total:		0.1	-	-	-
Fund Source Total:		0.1	-	-	-

Employee Retirement Coverage

Retirement System	FTE	Personal Services	Fund#
Arizona State Retirement System	1.0	95.4	PO2055-A

Sub Program: POA-1-1 Licensing and Regulation

FTE

FTE	1.0	1.0	-	1.0
Expenditure Category Total:		-	-	-

Fund Source

Appropriated Funds

PO2055	Podiatry Examiners Board Fund (Appropriated)	1.0	1.0	-	1.0
Appropriated Funds Total:		1.0	1.0	-	1.0
Fund Source Total:		1.0	1.0	-	1.0

Personal Services

Personal Services	105.6	95.4	-	95.4	
Board & Commission Members Compensation	4.0	-	-	-	
Expenditure Category Total:		109.6	95.4	-	95.4

Fund Source

Appropriated Funds

PO2055	Podiatry Examiners Board Fund (Appropriated)	109.6	95.4	-	95.4
Appropriated Funds Total:		109.6	95.4	-	95.4
Fund Source Total:		109.6	95.4	-	95.4

Program Expenditure Schedule

Agency: Board of Podiatry Examiners

	FY 2024 Actuals	FY 2025 Expenditure Plan	FY 2026 Funding Issue	FY 2026 Total Request
Program: POA-1-0 Licensing and Regulation				

Sub Program: POA-1-1 Licensing and Regulation

Employee Related Expenditures

Employee Related Expenses	-	37.3	-	37.3
FICA Taxes	8.3	-	-	-
Medical Insurance	8.4	-	-	-
Basic Life	0.0	-	-	-
Long-Term Disability (ASRS)	0.2	-	-	-
Dental Insurance	0.1	-	-	-
Workers' Compensation	0.9	-	-	-
Arizona State Retirement System	12.8	-	-	-
Personnel Board Pro-Rata Charges	0.9	-	-	-
Information Technology Pro Rata Charge	0.7	-	-	-
Accumulated Sick Leave Fund Charge	0.4	-	-	-
Expenditure Category Total:	32.7	37.3	-	37.3

Fund Source

Appropriated Funds

PO2055 Podiatry Examiners Board Fund (Appropriated)	32.7	37.3	-	37.3
Appropriated Funds Total:	32.7	37.3	-	37.3
Fund Source Total:	32.7	37.3	-	37.3

Professional & Outside Services

Professional and Outside Services	-	5.5	-	5.5
Other Professional & Outside Services	5.0	-	-	-
Expenditure Category Total:	5.0	5.5	-	5.5

Fund Source

Appropriated Funds

PO2055 Podiatry Examiners Board Fund (Appropriated)	5.0	5.5	-	5.5
Appropriated Funds Total:	5.0	5.5	-	5.5
Fund Source Total:	5.0	5.5	-	5.5

Program Expenditure Schedule

Agency: Board of Podiatry Examiners

	FY 2024 Actuals	FY 2025 Expenditure Plan	FY 2026 Funding Issue	FY 2026 Total Request
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Program: POA-1-0 Licensing and Regulation

Sub Program: POA-1-1 Licensing and Regulation

Travel In-State

Travel In-State	-	2.2	-	2.2
Mileage - Private Vehicle	0.9	-	-	-
Expenditure Category Total:	0.9	2.2	-	2.2

Fund Source

Appropriated Funds

PO2055 Podiatry Examiners Board Fund (Appropriated)	0.9	2.2	-	2.2
Appropriated Funds Total:	0.9	2.2	-	2.2
Fund Source Total:	0.9	2.2	-	2.2

Travel Out-Of-State

Travel Out of State	-	1.5	-	1.5
Expenditure Category Total:	-	1.5	-	1.5

Fund Source

Appropriated Funds

PO2055 Podiatry Examiners Board Fund (Appropriated)	-	1.5	-	1.5
Appropriated Funds Total:	-	1.5	-	1.5
Fund Source Total:	-	1.5	-	1.5

Program Expenditure Schedule

Agency: Board of Podiatry Examiners

	FY 2024 Actuals	FY 2025 Expenditure Plan	FY 2026 Funding Issue	FY 2026 Total Request
Program: POA-1-0 Licensing and Regulation				

Sub Program: POA-1-1 Licensing and Regulation

Other Operating Expenditures

Other Operating Expenses	-	60.8	-	60.8
Risk Management Charges to State Agencies	1.0	-	-	-
Internal Service Computer Processing, Hosting, Maintenance and Support Costs	0.5	-	-	-
External Programming and System Development Costs	0.8	-	-	-
Charges Imposed Related to AFIS.	0.7	-	-	-
External Telecommunications Charges	0.7	-	-	-
Building Rent Charges to State Agencies	10.9	-	-	-
Internal Accounting, Budgeting & Financial Services	3.9	-	-	-
Computer Supplies	0.1	-	-	-
Other Education & Training Costs	0.2	-	-	-
Internal Printing	0.3	-	-	-
Postage & Delivery	0.1	-	-	-
Dues	2.0	-	-	-
Expenditure Category Total:	21.3	60.8	-	60.8

Fund Source

Appropriated Funds

PO2055 Podiatry Examiners Board Fund (Appropriated)	21.3	60.8	-	60.8
Appropriated Funds Total:	21.3	60.8	-	60.8
Fund Source Total:	21.3	60.8	-	60.8

Program Expenditure Schedule

Agency: Board of Podiatry Examiners

	FY 2024 Actuals	FY 2025 Expenditure Plan	FY 2026 Funding Issue	FY 2026 Total Request
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Program: POA-1-0 Licensing and Regulation

Sub Program: POA-1-1 Licensing and Regulation

Capital Equipment

Purchased or licensed software / website	0.1	-	-	-
Expenditure Category Total:	0.1	-	-	-

Fund Source

Appropriated Funds

PO2055 Podiatry Examiners Board Fund (Appropriated)	0.1	-	-	-
Appropriated Funds Total:	0.1	-	-	-
Fund Source Total:	0.1	-	-	-

Employee Retirement Coverage

Retirement System	FTE	Personal Services	Fund#
Arizona State Retirement System	1.0	1.0	PO2055-A

Program Expenditure Schedule

Agency: Board of Podiatry Examiners

Administrative Costs Summary

	FY 2026
Personal Services	8.5
ERE	5.7
Administrative Costs Total:	14.2

Administrative Costs / Total Expenditure Ratio

	Request	Admin %
FY 2026	202.7	7.0%

Funding Issue List

Agency: Board of Podiatry Examiners

FY 2025

Priority	Funding Issue Title	Total FTE	Total Amount	General Fund	Other Appropriated Funds	Non- Appropriated Funds
1	Supplemental Appropriation: CSB Costs	-	9.2	-	9.2	-
Total:		-	9.2	-	9.2	-

Funding Issue Detail

Agency: Board of Podiatry Examiners

Issue: 1 Supplemental Appropriation: CSB Costs

Program: Licensing and Regulation
Fund: PO2055 Podiatry Examiners Board Fund (Appropriated)

	Expenditure Categories	FY 2025
7000	Other Operating Expenditures	9.2
	Program/Fund Total:	9.2

Funding Issue Narrative

Agency: Board of Podiatry Examiners

Issue: 1 Supplemental Appropriation: CSB Costs

Description of Issue: Outstanding FY22 and FY23 invoices. (see attached letter)

Proposal: A one-time supplemental appropriation.

Alternatives Considered: In consultation with Central Services Bureau there are no alternatives.

Impact of Not Funding This Year: Outstanding invoices will remain unpaid.

Statutory Reference:

Equipment to be Purchased (if applicable):

Classification of New Positions:

Annualization(s):

Alignment with Agency's Strategic Plan or Statutory Responsibilities:

Impact on Historically Underserved, Marginalized, or Adversely Affected Groups: N/A

How has feedback been incorporated from groups directly impacted by proposal?: N/A

Description of how this furthers the Governor's priorities:



Katie Hobbs,
Governor

Arizona State Board of
Podiatry Examiners
“Protecting the Public’s Health”

1740 West Adams St., Suite 3004
Phoenix, Arizona 85007
P: (602)542-8151
W: <https://podiatry.az.gov>

August 18, 2024

The Honorable Katie Hobbs
Governor of Arizona
1700 W. Washington
Phoenix, AZ 85007

Dear Governor Hobbs:

The Arizona Board of Podiatry Examiners (Board) is respectfully requesting a one-time supplemental appropriation for unpaid invoices in FY22 and FY23. The Board did not have sufficient funds in FY22 and FY23 to pay Central Services Bureau (CSB) and shared service costs. It was the recommendation of CSB to request additional appropriation at a later date to pay the outstanding invoices. The Board should have sufficient funds to support the additional appropriation in FY26. The outstanding invoices are as follows:

FY22 CSB Interagency Service Agreement for Quarter Four - \$4,250.00
FY23 Shared Services Quarter One - \$1,259.15
FY23 Shared Services Quarter Two - \$1,235.49
FY23 Shared Services Quarter Three - \$1,237.21
FY23- Shared Services Quarter Four - \$1,183.14

In order to pay the outstanding invoices, the Board is respectfully requesting a one-time supplemental appropriation of \$9,165.00

Please feel free to contact me at 602-542-8151 if you have questions or require additional information.

Sincerely,

Heather Broaddus
Executive Director

Agency Summary

Board of Podiatry Examiners

Heather Broaddus, Executive Director

Phone: 6025428151

A.R.S. § 32-801 et seq.

Mission:

To protect the health, safety, and welfare of the citizens of Arizona by regulating and maintaining standards of practice in the field of podiatric medicine.

Description:

The State Board of Podiatry Examiners licenses and regulates Doctors of Podiatric Medicine who practice in the diagnosis and treatment of the foot, ankle, and lower leg. The Board evaluates the professional competence of Podiatrists seeking to be licensed in the State of Arizona. Further, the Board investigates complaints made against practitioners, holds hearings, monitors the activities of its licensees, and enforces the standards of practice for the podiatric profession as set forth by law.

Agency Summary: (\$ Thousands)

Program	FY 2024 Actual	FY 2025 Estimate	FY 2026 Estimate
▶ Licensing and Regulation	169.7	202.7	202.7
Agency Total:	169.7	202.7	202.7

Funding:

	FY 2024 Actual	FY 2025 Estimate	FY 2026 Estimate
Other Appropriated Funds	169.7	202.7	202.7
Total Funding	169.7	202.7	202.7

FTE Positions	1.0	1.0	1.0
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5 Year Plan

Issue 1 Digitilization

Description: Although licensees and applicants are able to apply for a new application or a renewal application through the Board's online portal, the Board is not completely paperless. Digitization would improve the efficiency of the Board as well as decrease paper usage.

Solutions:

To continue to scan paper files.

Resource Assumptions

	FY 2027 Estimate	FY 2028 Estimate	FY 2029 Estimate
Full-Time Equivalent Positions	1.0	1.0	1.0
General Fund	-	-	-
Other Appropriated Funds	202.7	202.7	202.7
Non-Appropriated Funds	-	-	-
Federal Funds	-	-	-

◆ **Goal 1** To ensure that licenses are granted or renewed to qualified podiatrists.

Performance Measures	FY 2023 Actual	FY 2024 Estimate	FY 2024 Actual	FY 2025 Estimate	FY 2026 Estimate
	0	0	0	0	0
Active licensees	516	516	514	516	516
Average overall timeframe to process initial application	25	25	23	25	25
License applications received	41	41	34	41	41
New licenses issued	35	40	33	40	40
Renewal licenses issued	470	470	464	470	470

◆ **Goal 2** To efficiently investigate complaints pursuant to the Board's statutes and rules

Performance Measures	FY 2023 Actual	FY 2024 Estimate	FY 2024 Actual	FY 2025 Estimate	FY 2026 Estimate
Average number of calendar days to resolve a complaint	250	180	175	180	180
Number of complaints resolved	20	20	27	20	20
Total number of complaints opened	25	25	23	25	25

◆ **Goal 3** To effectively and accurately respond to public record requests

Performance Measures	FY 2023 Actual	FY 2024 Estimate	FY 2024 Actual	FY 2025 Estimate	FY 2026 Estimate
Total number of written public information requests received	12	10	19	10	10

Agency 5 Year Plan

POA Board of Podiatry Examiners

Issue 1 Digitilization

Description: Although licensees and applicants are able to apply for a new application or a renewal application through the Board's online portal, the Board is not completely paperless. Digitization would improve the efficiency of the Board as well as decrease paper usage.

Solutions:

To continue to scan paper files.

Resource Assumptions

	FY 2027 Estimate	FY 2028 Estimate	FY 2029 Estimate
Full-Time Equivalent Positions	1.0	1.0	1.0
General Fund	-	-	-
Other Appropriated Funds	202.7	202.7	202.7
Non-Appropriated Funds	-	-	-
Federal Funds	-	-	-

AGENCY SUMMARY

Program: POA Board of Podiatry Examiners
Director: Heather Broaddus, Executive Director
Phone: Board of Podiatry Examiners 6025428151
Statute: A.R.S. § 32-801 et seq.
Plan Contact: Heather Broaddus, Executive Director
 Board of Podiatry Examiners 6025428151

Mission:

To protect the health, safety, and welfare of the citizens of Arizona by regulating and maintaining standards of practice in the field of podiatric medicine.

Description:

The State Board of Podiatry Examiners licenses and regulates Doctors of Podiatric Medicine who practice in the diagnosis and treatment of the foot, ankle, and lower leg. The Board evaluates the professional competence of Podiatrists seeking to be licensed in the State of Arizona. Further, the Board investigates complaints made against practitioners, holds hearings, monitors the activities of its licensees, and enforces the standards of practice for the podiatric profession as set forth by law.

◆ **Goal 1 To ensure that licenses are granted or renewed to qualified podiatrists.**

Performance Measures:				FY 2023	FY 2024	FY 2024	FY 2025	FY 2026
ML	Budget	Type		Actual	Estimate	Actual	Estimate	Estimate
<input checked="" type="checkbox"/>	<input type="checkbox"/>	EF	Average overall timeframe to process initial application	25	25	23	25	25
<input checked="" type="checkbox"/>	<input type="checkbox"/>	IP	License applications received	41	41	34	41	41
<input checked="" type="checkbox"/>	<input type="checkbox"/>	OC	New licenses issued	35	40	33	40	40
<input checked="" type="checkbox"/>	<input type="checkbox"/>	QL		0	0	0	0	0
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	IP	Active licensees	516	516	514	516	516
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	OC	Renewal licenses issued	470	470	464	470	470

◆ **Goal 2 To efficiently investigate complaints pursuant to the Board's statutes and rules**

Performance Measures:				FY 2023	FY 2024	FY 2024	FY 2025	FY 2026
ML	Budget	Type		Actual	Estimate	Actual	Estimate	Estimate
<input checked="" type="checkbox"/>	<input type="checkbox"/>	EF	Average number of calendar days to resolve a complaint	250	180	175	180	180
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	IP	Total number of complaints opened	25	25	23	25	25
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	OC	Number of complaints resolved	20	20	27	20	20

◆ **Goal 3 To effectively and accurately respond to public record requests**

Performance Measures:				FY 2023	FY 2024	FY 2024	FY 2025	FY 2026
ML	Budget	Type		Actual	Estimate	Actual	Estimate	Estimate
<input checked="" type="checkbox"/>	<input type="checkbox"/>	QL	Total number of written public information requests received	12	10	19	10	10

Budget Related Performance Measures

POA Board of Podiatry Examiners

PROGRAM SUMMARY

Program: Board of Podiatry Examiners (POA)
Contact: Heather Broaddus, Executive Director 6025428151
2nd Contact: Heather Broaddus, Executive Director 6025428151
Statute: A.R.S. § 32-801 et seq.

ML	Budget Type	Performance Measures	FY 2023 Actual	FY 2024 Estimate	FY 2024 Actual	FY 2025 Estimate	FY 2026 Estimate
X	X	OC Renewal licenses issued	470	470	464	470	470
X	X	IP Active licensees	516	516	514	516	516
X	X	IP Total number of complaints opened	25	25	23	25	25
X	X	OC Number of complaints resolved	20	20	27	20	20

Not in Master List

Goals without any Performance Measures Marked for inclusion in the Master List

The display of the footnote: * = Agency, Program, or Sub Program has no goals with publishable performance measures.

Explore Plans

P 0 POA Board of Podiatry Examiners

G 1 To ensure that licenses are granted or renewed to qualified podiatrists.

P 1

P 2 Active licensees

P 3 Average overall timeframe to process initial application

P 4 License applications received

P 5 New licenses issued

P 6 Renewal licenses issued

G 2 To efficiently investigate complaints pursuant to the Board's statutes and rules

P 1 Average number of calendar days to resolve a complaint

P 2 Number of complaints resolved

P 3 Total number of complaints opened

G 3 To effectively and accurately respond to public record requests

P 1 Total number of written public information requests received

P 1 POA-1-0 Licensing and Regulation

S 1 POA-1-1 Licensing and Regulation

Explore Plans

P 0 POA Board of Podiatry Examiners

G 1 POA-G001 To ensure that licenses are granted or renewed to qualified podiatrists.

P 1 POA-PM0001

P 2 POA-PM0002 New licenses issued

P 3 POA-PM0003 Renewal licenses issued

P 4 POA-PM0004 Average overall timeframe to process initial application

P 5 POA-PM0005 License applications received

P 6 POA-PM0006 Active licensees

G 2 POA-G002 To efficiently investigate complaints pursuant to the Board's statutes and rules

P 1 POA-PM0007 Total number of complaints opened

P 2 POA-PM0008 Number of complaints resolved

P 3 POA-PM0009 Average number of calendar days to resolve a complaint

G 3 POA-G003 To effectively and accurately respond to public record requests

P 1 POA-PM0010 Total number of written public information requests received

P 1 POA-1-0 Licensing and Regulation

S 1 POA-1-1 Licensing and Regulation