State of Arizona Board of Podiatry Examiners
1400 W Washington, Suite 230
Phoenix, Arizona 85007
Phone (602) 542-3095
Website: www.podiatry.state.az.us

COMPLAINT FORM

Instructions: Type or print clearly in black ink. Attach a letter of your complaint if additional space is necessary. Describe in detail the problem you experienced with a podiatrist. Provide dates of service, names and addresses of witnesses, copies of billings, and other documentation related to your complaint. Sign your name on the signature line provided.

Complainant Information (Person Filing Complaint):

Your Name: _____

Your Address: _____

City: _____State: _____ Zip Code:_____

Phone Number where you wish to be contacted: _____

Alternate phone number: _____

Your Complaint is filed Against (Podiatrist):

Podiatrist Name: _____

Address: _____
City/State/Zip

Phone No. _____

Name of patient, if different than the Complainant:

Name: _____

Address: _____
City/State/Zip

Phone No. _____

COMPLAINT FACTS:
Be sure to include details such as dates, times and location of incident; statements made and names of any witnesses. (You may attach a letter if additional space is needed).

_____

_____

_____

SUPPORTING DOCUMENTATION:
Please include copies of relevant supporting documentation such as copies of medical records or billing records, incident reports, memos, written statements, etc.

ACKNOWLEDGMENT
I hereby state that all information which I have given herein is true and correct to the best of my knowledge.

Signature **Date**

NOTE: Please be advised that the applicant/licensee will be furnished a copy of the complaint. However, if the disclosure of your name will pose a risk to you, a copy of the complaint with redacted ID information may be provided. If in the Board's discretion, there is a risk of identification, the Board reserves the right to refuse furnishing a copy of the complaint.

The Board will review your complaint and request the medical records from the podiatrist to determine if a violation to state statutes has occurred. You are not filing a law suite through the Board against a podiatrist; you would have to seek legal advice for information regarding a civil matter. The Arizona Board governs the practice of podiatrist and to protect the public, the Board will review the file to determine if a violation has occurred. This may take several months, the Board meets once a month and records must be obtained prior to a initial review.

Title II of the Americans with Disabilities Act prohibits the Board of Occupational Therapy Examiners from discriminating on the basis of disability in its complaint process. Individuals with disabilities who need this information in an alternate format or who require an accommodation to file a complaint may contact Linda Wells, Executive Director to make their needs known.