



Douglas A. Ducey,  
Governor

# Arizona State Board of Podiatry Examiners

“Protecting the Public’s Health”

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## COMPLAINT FORM

**Instructions:** Please type or print in the following fields and please attach a separate letter describing in detail your experience with the podiatrist. It is helpful if you include dates of service, names and addresses of witnesses, copies of medical and/or billing records and any other documentation related to your complaint.

### 1. Complainant information (person filing complaint):

Your Name: \_\_\_\_\_  
(Or name of patient, if filing on behalf of patient)

Your Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Daytime Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

Alternate Phone Number: \_\_\_\_\_

### 2. Podiatrist (who the complaint is against):

Podiatrist Name: \_\_\_\_\_ License No. (if known): \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone Number: \_\_\_\_\_

**3. Have you advised the podiatrist of your complaint?** Yes No  
(If no, please explain in your separate attachment)

**4. Have you or the podiatrist attempted to resolve your concerns?** Yes No

**5. Is there a written consent form between you and the podiatrist?** Yes No  
(Include a copy if you have one)

### ACKNOWLEDGMENT

I hereby state that all information given herein is true and correct to the best of my knowledge.

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**

**PLEASE NOTE:** the podiatrist/licensee will be furnished a copy of the complaint. However, if the disclosure of your name will pose a risk to you, a copy of the complaint with redacted ID information may be provided, but may make it difficult to fully adjudicate. If in the Board’s discretion, there is a risk of identification, the Board reserves the right to refuse furnishing a copy of the complaint. The Board may request a copy of the medical records from the podiatrist to determine if a violation of state statutes or rules occurred. You may also wish to seek legal advice for information regarding a civil suit.

The Americans with Disabilities Act: Persons with disabilities may request reasonable accommodations, such as sign language interpreters. Requests should be made as early as possible to allow time to arrange the accommodation. This document is available in alternative format upon request.