



Douglas A. Ducey,  
Governor

Arizona State Board of  
Podiatry Examiners  
"Protecting the Public's Health"

1740 West Adams St., Suite 3004  
Phoenix, Arizona 85007  
P: (602)542-8151  
W: <https://podiatry.az.gov>

August 20, 2020

The Honorable Douglas A. Ducey  
Governor of Arizona  
1700 W. Washington  
Phoenix, AZ 85007

Dear Governor Ducey:

The Arizona Board of Podiatry Examiners is pleased to submit the agency Budget and Strategic Plan for FY 22. One original and one copy are provided. An electronic copy was also submitted. Please note we receive no federal funds and have no Capital Improvement Plan.

Please feel free to contact me at 602-542-8151 if you have questions or require additional information.

Sincerely,

A handwritten signature in black ink that reads "Heather Broaddus".

Heather Broaddus  
Executive Director



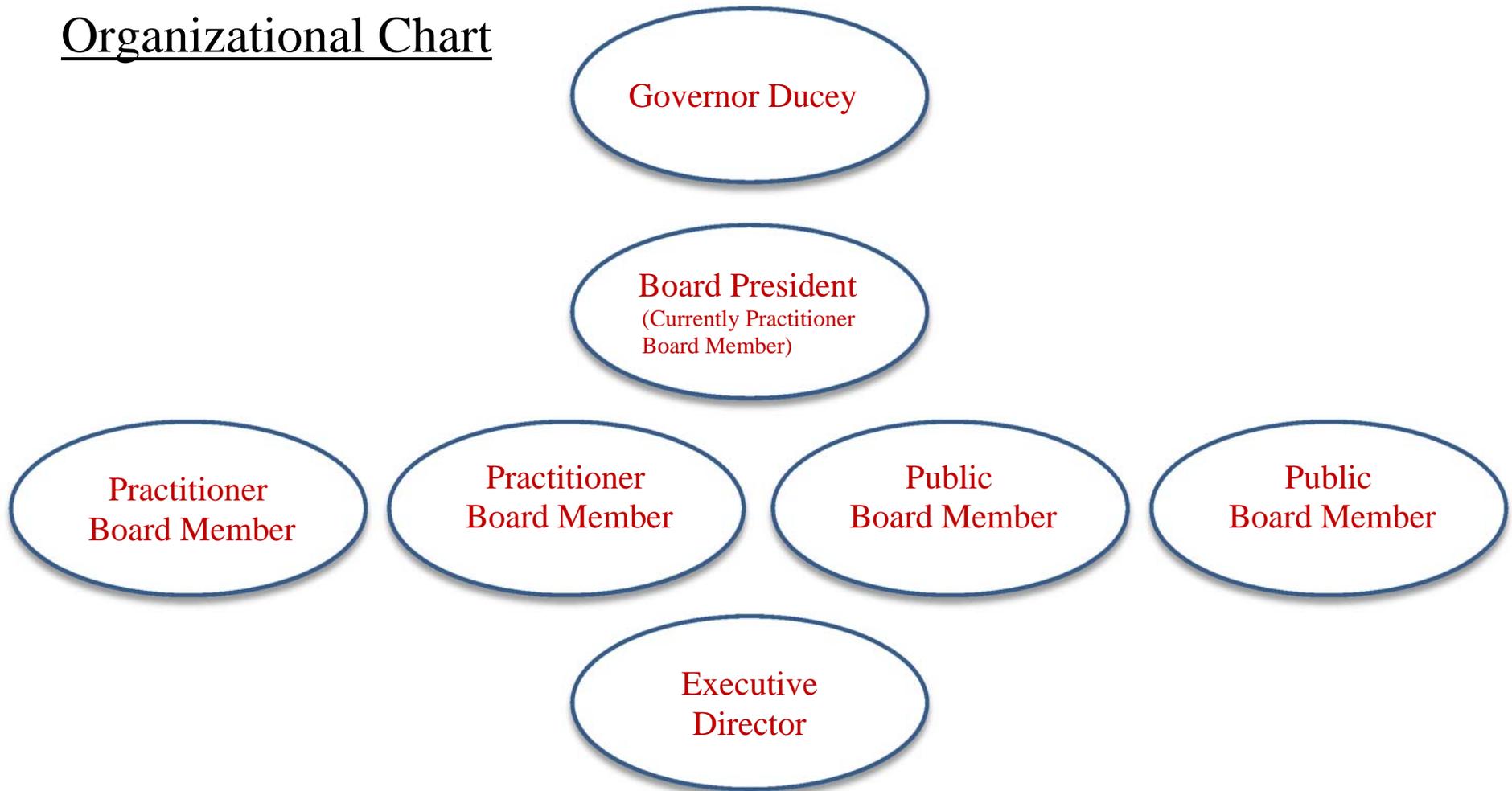
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## Organizational Chart





# State of Arizona Budget Request

State Agency

State Board of Podiatry Examiners

A.R.S. Citation: **32-801 et seq**

**Appropriated Funds**

	FY 2021 Approp	FY 2022 Fund. Issue	FY 2022 Total Budget
Total Amount Requested:	171.6	0.0	171.6
Podiatry Examiners Board	171.6	0.0	171.6

**Governor DUCEY:**

This and the accompanying budget schedules, statements and explanatory information constitute the operating budget request for this agency for Fiscal Year 2022.

To the best of my knowledge all statements and explanations contained in the estimates submitted are true and correct.

Agency Head: **Heather Broaddus**

Title: **Executive Director**

Heather Broaddus 8/20/2020  
\_\_\_\_\_  
(signature)

Phone: **(602) 542-8151**

Prepared By: **Heather Broaddus**

Email Address: **Heather.Broaddus@podiatry.az.gov**

Date Prepared: **Thursday, August 20, 2020**

Total:	171.6	0.0	171.6
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## Revenue Schedule

**Agency:** State Board of Podiatry Examiners

**Fund:** AA1000 General Fund

AFIS Code	Category of Receipt and Description	FY 2020	FY 2021	FY 2022
4312	EXAMINATION FEES	1.1	1.1	1.1
4415	OCCUPATIONAL AND PROFESSIONAL LICENSES	16.1	16.1	16.1
4519	OTHER FINES OR FORFEITURES OR PENALTIES	0.2	0.2	0.2
4645	CREDIT CARD DISCOUNT FEES PAID	(0.1)	(0.1)	(0.1)
4699	MISCELLANEOUS RECEIPTS	0.1	0.1	0.1
<b>Fund Total:</b>		17.4	17.4	17.4

## Revenue Schedule

**Agency:** State Board of Podiatry Examiners

**Fund:** PO2055 Podiatry Examiners Board

AFIS Code	Category of Receipt and Description	FY 2020	FY 2021	FY 2022
4312	EXAMINATION FEES	9.7	9.7	9.7
4415	OCCUPATIONAL AND PROFESSIONAL LICENSES	144.9	144.9	144.9
4519	OTHER FINES OR FORFEITURES OR PENALTIES	1.4	1.4	1.4
4645	CREDIT CARD DISCOUNT FEES PAID	(1.6)	(1.6)	(1.6)
4649	CREDIT CARD CONVENIENCE FEES REVENUE	0.2	0.2	0.2
4699	MISCELLANEOUS RECEIPTS	1.0	1.0	1.0
<b>Fund Total:</b>		155.6	155.6	155.6



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# Revenue Justification

Date: August 18, 2020  
From: Heather Broaddus, Executive Director  
Subject: Budget Justification

- Currently the Board requires that licensees submit a fee of \$275.00 for annual renewal of their license. Annual renewals are the main source of income for the Board. The Board licenses approximately 480 podiatrists:

$$275.00 \times 480 = 132,000$$

- The Board requires that licensees who wish to renew their registration to dispense drugs and devices submit \$100.00 annually. Assuming that all licensees renew to dispense drugs and devices:

$$100 \times 480 = 48,000$$

- The Board receives approximately 40 initial applications each year. Currently the Board requires an applicant submit a \$450.00 application fee:

$$40 \times 450.00 = 18,000$$

- Assuming that all applicants also submit an initial application for registration to dispense drugs and devices (\$200.00):

$$40 \times 200.00 = 8,000$$

- Assuming that all applicants pay the initial license fee (\$225.00):

$$40 \times 225.00 = 9,000$$

**Total of all fees = \$215,000**

**The total is an approximation as some licensees may not renew their registration to dispense drugs and devices and some applicants may not submit an initial application to dispense drugs and devices.**

## Sources and Uses of Funds

<b>Agency:</b>	State Board of Podiatry Examiners
<b>Fund:</b>	PO2055 Podiatry Examiners Board

<b>Cash Flow Summary</b>	Actual FY 2020	Estimate FY 2021	Estimate FY 2022
Balance Forward from Prior Year	160.3	169.9	148.5
Revenue (From Revenue Schedule)	155.6	155.6	155.6
Total Available	315.9	325.5	304.1
Total Appropriated Disbursements	146.0	177.0	171.6
Total Non-Appropriated Disbursements	0.0	0.0	0.0
Balance Forward to Next Year	169.9	148.5	132.5

<b>Appropriated Expenditure</b>	Actual FY 2020	Estimate FY 2021	Estimate FY 2022
<b>Expenditure Categories</b>			
Personal Services	70.2	80.7	80.7
Employee Related Expenses	22.7	30.8	30.8
Prof. And Outside Services	4.0	5.5	5.5
Travel - In State	3.1	2.2	2.2
Travel - Out of State	0.1	1.5	1.5
Food	0.0	0.0	0.0
Aid to Organizations and Individuals	0.0	0.0	0.0
Other Operating Expenses	38.6	50.9	50.9
Equipment	1.9	0.0	0.0
Capital Outlay	0.0	0.0	0.0
Debt Service	0.0	0.0	0.0
Cost Allocation	0.0	0.0	0.0
Transfers	0.0	0.0	0.0
<b>Expenditure Categories Total:</b>	<b>140.6</b>	<b>171.6</b>	<b>171.6</b>
Non-Lapsing Authority from Prior Years	0.0	0.0	0.0
Administrative Adjustments	5.4	5.4	0.0
Capital Projects (Land, Buildings,Improvements)	0.0	0.0	0.0
Appropriated 27th Pay Roll	0.0	0.0	0.0
Legislative Fund Transfers	0.0	0.0	0.0
IT Project Transfers	0.0	0.0	0.0
<b>Appropriated Expenditure Total:</b>	<b>146.0</b>	<b>177.0</b>	<b>171.6</b>
<b>Appropriated FTE:</b>	<b>1.0</b>	<b>1.0</b>	<b>1.0</b>

**Fund Description**

OSP: Revenues are collected from fees, fines, and other revenues received by the Podiatry Examiners Board. Used to license and regulate podiatrists.

## Summary of Expenditure and Budget Request for All Funds

**Agency:** State Board of Podiatry Examiners

**Appropriated**

		FY 2020 Actual	FY 2021 Expd. Plan	FY 2022 Fund. Issue	FY 2022 Total Request
Cost Center/Program:					
1	Licensing and Regulation	140.6	171.6	0.0	171.6
		140.6	171.6	0.0	171.6
<b>Expenditure Categories</b>					
	FTE	1.0	1.0	0.0	1.0
	Personal Services	70.2	80.7	0.0	80.7
	Employee Related Expenses	22.7	30.8	0.0	30.8
	Professional and Outside Services	4.0	5.5	0.0	5.5
	Travel In-State	3.1	2.2	0.0	2.2
	Travel Out of State	0.1	1.5	0.0	1.5
	Food	0.0	0.0	0.0	0.0
	Aid to Organizations and Individuals	0.0	0.0	0.0	0.0
	Other Operating Expenses	38.6	50.9	0.0	50.9
	Equipment	1.9	0.0	0.0	0.0
	Capital Outlay	0.0	0.0	0.0	0.0
	Debt Service	0.0	0.0	0.0	0.0
	Cost Allocation	0.0	0.0	0.0	0.0
	Transfers	0.0	0.0	0.0	0.0
<b>Expenditure Categories Total:</b>		140.6	171.6	0.0	171.6

## Summary of Expenditure and Budget Request for All Funds

Agency: State Board of Podiatry Examiners

<b>Agency Total for All Funds:</b>	140.6	171.6	0.0	171.6			
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## Summary of Expenditure and Budget Request for Selected Funds

<b>Agency:</b>	State Board of Podiatry Examiners
<b>Fund:</b>	PO2055 Podiatry Examiners Board (Appropriated)

		FY 2020 Actual	FY 2021 Expd. Plan	FY 2022 Fund. Issue	FY 2022 Total Request
Cost Center/Program:					
1	Licensing and Regulation	140.6	171.6	0.0	171.6
		140.6	171.6	0.0	171.6
<b>Expenditure Categories</b>					
	FTE	1.0	1.0	0.0	1.0
	Personal Services	70.2	80.7	0.0	80.7
	Employee Related Expenses	22.7	30.8	0.0	30.8
	Professional and Outside Services	4.0	5.5	0.0	5.5
	Travel In-State	3.1	2.2	0.0	2.2
	Travel Out of State	0.1	1.5	0.0	1.5
	Food	0.0	0.0	0.0	0.0
	Aid to Organizations and Individuals	0.0	0.0	0.0	0.0
	Other Operating Expenses	38.6	50.9	0.0	50.9
	Equipment	1.9	0.0	0.0	0.0
	Capital Outlay	0.0	0.0	0.0	0.0
	Debt Service	0.0	0.0	0.0	0.0
	Cost Allocation	0.0	0.0	0.0	0.0
	Transfers	0.0	0.0	0.0	0.0
	<b>Expenditure Categories Total:</b>	140.6	171.6	0.0	171.6
	<b>Fund Total:</b>	140.6	171.6	0.0	171.6

## Summary of Expenditure and Budget Request for Selected Funds

<b>Agency:</b>	State Board of Podiatry Examiners
<b>Fund:</b>	PO2055 Podiatry Examiners Board (Appropriated)

	FY 2020 Actual	FY 2021 Expd. Plan	FY 2022 Fund. Issue	FY 2022 Total Request
<b>Agency Total for Selected Funds</b>	140.6	171.6	0.0	171.6

## Program Summary of Expenditures and Budget Request

<b>Agency:</b>	State Board of Podiatry Examiners
<b>Program:</b>	Licensing and Regulation

		FY 2020 Actual	FY 2021 Expd. Plan	FY 2022 Fund. Issue	FY 2022 Total Request
<b>Program Summary</b>					
1-1	Licensing and Regulation	140.6	171.6	0.0	171.6
	<b>Program Summary Total:</b>	140.6	171.6	0.0	171.6
<b>Expenditure Categories</b>					
0000	FTE Positions	1.0	1.0	0.0	1.0
6000	Personal Services	70.2	80.7	0.0	80.7
6100	Employee Related Expenses	22.7	30.8	0.0	30.8
6200	Professional and Outside Services	4.0	5.5	0.0	5.5
6500	Travel In-State	3.1	2.2	0.0	2.2
6600	Travel Out of State	0.1	1.5	0.0	1.5
6700	Food	0.0	0.0	0.0	0.0
6800	Aid to Organizations and Individuals	0.0	0.0	0.0	0.0
7000	Other Operating Expenses	38.6	50.9	0.0	50.9
8000	Equipment	1.9	0.0	0.0	0.0
8100	Capital Outlay	0.0	0.0	0.0	0.0
8600	Debt Service	0.0	0.0	0.0	0.0
9000	Cost Allocation	0.0	0.0	0.0	0.0
9100	Transfers	0.0	0.0	0.0	0.0
	<b>Expenditure Categories Total:</b>	140.6	171.6	0.0	171.6
<b>Fund Source</b>					
<b>Appropriated Funds</b>					
	PO2055-A Podiatry Examiners Board (Appropriated)	140.6	171.6	0.0	171.6
	<b>Fund Source Total:</b>	140.6	171.6	0.0	171.6

## Program Group Summary of Expenditures and Budget Request for Selected Funds

<b>Agency:</b>	State Board of Podiatry Examiners
<b>Program:</b>	Licensing and Regulation

		FY 2020 Actual	FY 2021 Expd. Plan	FY 2022 Fund. Issue	FY 2022 Total Request
<b>Fund: PO2055-A Podiatry Examiners Board (Appropriated)</b>					
<b>Program Expenditures</b>					
COST CENTER/PROGRAM BUDGET UNIT					
1-1	Licensing and Regulation	140.6	171.6	0.0	171.6
	Total	140.6	171.6	0.0	171.6
<b>Appropriated Funding</b>					
<b>Expenditure Categories</b>					
	FTE Positions	1.0	1.0	0.0	1.0
	Personal Services	70.2	80.7	0.0	80.7
	Employee Related Expenses	22.7	30.8	0.0	30.8
	Professional and Outside Services	4.0	5.5	0.0	5.5
	Travel In-State	3.1	2.2	0.0	2.2
	Travel Out of State	0.1	1.5	0.0	1.5
	Food	0.0	0.0	0.0	0.0
	Aid to Organizations and Individuals	0.0	0.0	0.0	0.0
	Other Operating Expenses	38.6	50.9	0.0	50.9
	Equipment	1.9	0.0	0.0	0.0
	Capital Outlay	0.0	0.0	0.0	0.0
	Debt Service	0.0	0.0	0.0	0.0
	Cost Allocation	0.0	0.0	0.0	0.0
	Transfers	0.0	0.0	0.0	0.0
<b>Expenditure Categories Total:</b>		140.6	171.6	0.0	171.6
<b>Fund PO2055-A Total:</b>		140.6	171.6	0.0	171.6
<b>Program 1 Total:</b>		140.6	171.6	0.0	171.6

## Program Budget Unit Summary of Expenditures and Budget Request for All Funds

<b>Agency:</b>	State Board of Podiatry Examiners
<b>Program:</b>	Licensing and Regulation

Expenditure Categories	FY 2020 Actual	FY 2021 Expd. Plan	FY 2022 Fund. Issue	FY 2022 Total Request
0000 FTE	1.0	1.0	0.0	1.0
6000 Personal Services	70.2	80.7	0.0	80.7
6100 Employee Related Expenses	22.7	30.8	0.0	30.8
6200 Professional and Outside Services	4.0	5.5	0.0	5.5
6500 Travel In-State	3.1	2.2	0.0	2.2
6600 Travel Out of State	0.1	1.5	0.0	1.5
6700 Food	0.0	0.0	0.0	0.0
6800 Aid to Organizations and Individuals	0.0	0.0	0.0	0.0
7000 Other Operating Expenses	38.6	50.9	0.0	50.9
8000 Equipment	1.9	0.0	0.0	0.0
8100 Capital Outlay	0.0	0.0	0.0	0.0
8600 Debt Service	0.0	0.0	0.0	0.0
9000 Cost Allocation	0.0	0.0	0.0	0.0
9100 Transfers	0.0	0.0	0.0	0.0
<b>Expenditure Categories Total:</b>	140.6	171.6	0.0	171.6
<b>Fund Source</b>				
<b>Appropriated Funds</b>				
PO2055-A Podiatry Examiners Board (Appropriated)	140.6	171.6	0.0	171.6
<b>Fund Source Total:</b>	140.6	171.6	0.0	171.6

## Program Budget Unit Summary of Expenditures and Budget Request for Selected Funds

<b>Agency:</b> State Board of Podiatry Examiners					
		<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2022</b>	<b>FY 2022</b>
		<b>Actual</b>	<b>Expd. Plan</b>	<b>Fund. Issue</b>	<b>Total Request</b>
<b>Program:</b> Licensing and Regulation					
<b>Fund:</b> PO2055-A Podiatry Examiners Board					
<b>Appropriated</b>					
0000	FTE	1.0	1.0	0.0	1.0
6000	Personal Services	70.2	80.7	0.0	80.7
6100	Employee Related Expenses	22.7	30.8	0.0	30.8
6200	Professional and Outside Services	4.0	5.5	0.0	5.5
6500	Travel In-State	3.1	2.2	0.0	2.2
6600	Travel Out of State	0.1	1.5	0.0	1.5
6700	Food	0.0	0.0	0.0	0.0
6800	Aid to Organizations and Individuals	0.0	0.0	0.0	0.0
7000	Other Operating Expenses	38.6	50.9	0.0	50.9
8000	Equipment	1.9	0.0	0.0	0.0
8100	Capital Outlay	0.0	0.0	0.0	0.0
8600	Debt Service	0.0	0.0	0.0	0.0
9000	Cost Allocation	0.0	0.0	0.0	0.0
9100	Transfers	0.0	0.0	0.0	0.0
<b>Appropriated Total:</b>		140.6	171.6	0.0	171.6
<b>Fund Total:</b>		140.6	171.6	0.0	171.6
<b>Program Total For Selected Funds:</b>		140.6	171.6	0.0	171.6

## Program Expenditure Schedule

<b>Agency:</b>	<b>State Board of Podiatry Examiners</b>
<b>Program:</b>	<b>Licensing and Regulation</b>

	FY 2020 Actual	FY 2021 Expd. Plan
FTE	1.0	1.0
<b>Expenditure Category Total</b>	<b>1.0</b>	<b>1.0</b>
<b>Appropriated</b>		
PO2055-A Podiatry Examiners Board (Appropriated)	1.0	1.0
<b>Fund Source Total</b>	<b>1.0</b>	<b>1.0</b>
<hr/>		
Personal Services	65.0	80.7
Boards and Commissions	5.2	0.0
<b>Expenditure Category Total</b>	<b>70.2</b>	<b>80.7</b>
<b>Appropriated</b>		
PO2055-A Podiatry Examiners Board (Appropriated)	70.2	80.7
<b>Fund Source Total</b>	<b>70.2</b>	<b>80.7</b>
<hr/>		
Employee Related Expenses	22.7	30.8
<b>Expenditure Category Total</b>	<b>22.7</b>	<b>30.8</b>
<b>Appropriated</b>		
PO2055-A Podiatry Examiners Board (Appropriated)	22.7	30.8
<b>Fund Source Total</b>	<b>22.7</b>	<b>30.8</b>
<hr/>		
Professional and Outside Services		5.5
External Prof/Outside Serv Budg And Appn	0.0	
External Investment Services	0.0	
Other External Financial Services	0.0	
Attorney General Legal Services	0.0	
External Legal Services	0.0	
External Engineer/Architect Cost - Exp	0.0	
External Engineer/Architect Cost- Cap	0.0	
Other Design	0.0	
Temporary Agency Services	0.0	
Hospital Services	0.0	
Other Medical Services	0.0	
Institutional Care	0.0	
Education And Training	0.2	
Vendor Travel	0.0	
Professional & Outside Services Excluded from Cost Alloca	0.0	
Vendor Travel - Non Reportable	0.0	
External Telecom Consulting Services	0.0	
Costs related to those in custody of the State	0.0	
Non - Confidential Specialist Fees	0.0	
Confidential Specialist Fees	0.0	
Outside Actuarial Costs	0.0	
Other Professional And Outside Services	3.8	

## Program Expenditure Schedule

<b>Agency:</b>	<b>State Board of Podiatry Examiners</b>
<b>Program:</b>	<b>Licensing and Regulation</b>

	FY 2020 Actual	FY 2021 Expd. Plan
<b>Expenditure Category Total</b>	<b>4.0</b>	<b>5.5</b>
<b>Appropriated</b>		
PO2055-A Podiatry Examiners Board (Appropriated)	4.0	5.5
<b>Fund Source Total</b>	<b>4.0</b>	<b>5.5</b>
<hr/>		
Travel In-State	3.1	2.2
<b>Expenditure Category Total</b>	<b>3.1</b>	<b>2.2</b>
<b>Appropriated</b>		
PO2055-A Podiatry Examiners Board (Appropriated)	3.1	2.2
<b>Fund Source Total</b>	<b>3.1</b>	<b>2.2</b>
<hr/>		
Travel Out of State	0.1	1.5
<b>Expenditure Category Total</b>	<b>0.1</b>	<b>1.5</b>
<b>Appropriated</b>		
PO2055-A Podiatry Examiners Board (Appropriated)	0.1	1.5
<b>Fund Source Total</b>	<b>0.1</b>	<b>1.5</b>
<hr/>		
Food	0.0	0.0
<b>Expenditure Category Total</b>	<b>0.0</b>	<b>0.0</b>
<hr/>		
Aid to Organizations and Individuals	0.0	0.0
<b>Expenditure Category Total</b>	<b>0.0</b>	<b>0.0</b>
<hr/>		
Other Operating Expenses		50.9
Other Operating Expenditures Budg Approp	0.0	
Other Operating Expenditures Excluded from Cost Allocati	0.0	
Risk Management Charges To State Agency	1.1	
Risk Management Deductible - Indemnity	0.0	
Risk Management Deductible - Legal	0.0	
Risk Management Deductible - Medical	0.0	
Risk Management Deductible - Other	0.0	
Gen Liab- Non Physical-Taxable- Self Ins	0.0	
Gross Proceeds Payments To Attorneys	0.0	
General Liability- Non-Taxable- Self Ins	0.0	
Medical Malpractice - Self-Insured	0.0	
Automobile Liability - Self Insured	0.0	
General Property Damage - Self- Insured	0.0	
Automobile Physical Damage-Self Insured	0.0	
Liability Insurance Premiums	0.0	
Property Insurance Premiums	0.0	
Workers Compensation Benefit Payments	0.0	
Self Insurance - Administrative Fees	0.0	
Self Insurance - Premiums	0.0	
Self Insurance - Claim Payments	0.0	
Self Insurance - Pharmacy Claims	0.0	
Premium Tax On Altcs	0.0	

## Program Expenditure Schedule

<b>Agency:</b>	<b>State Board of Podiatry Examiners</b>
<b>Program:</b>	<b>Licensing and Regulation</b>

	FY 2020 Actual	FY 2021 Expd. Plan
Other Insurance-Related Charges	0.0	
Internal Service Data Processing	3.4	
Internal Service Data Proc- Pc/Lan	0.0	
External Programming-Mainframe/Legacy	0.0	
External Programming- Pc/Lan/Serv/Web	0.0	
External Data Entry	0.0	
Othr External Data Proc-Mainframe/Legacy	0.0	
Othr External Data Proc-Pc/Lan/Serv/Web	0.0	
Pmt for AFIS Development & Usage	0.4	
Internal Service Telecommunications	0.0	
External Telecom Long Distance-In-State	1.1	
External Telecom Long Distance-Out-State	0.0	
Other External Telecommunication Service	0.0	
Electricity	0.0	
Sanitation Waste Disposal	0.0	
Water	0.0	
Gas And Fuel Oil For Buildings	0.0	
Other Utilities	0.0	
Building Rent Charges To State Agencies	10.9	
Priv Lease To Own Bld Rent Chrgs To Agy	0.0	
Cert Of Part Bld Rent Chrgs To Agy	0.0	
Rental Of Land And Buildings	0.0	
Rental Of Computer Equipment	0.0	
Rental Of Other Machinery And Equipment	0.0	
Miscellaneous Rent	0.0	
Interest On Overdue Payments	0.0	
All Other Interest Payments	0.0	
Internal Acct/Budg/Financial Svcs	17.0	
Other Internal Services	0.0	
Repair And Maintenance - Buildings	0.0	
Repair And Maintenance - Vehicles	0.0	
Repair And Maint - Mainframe And Legacy	0.0	
Repair And Maint-Pc/Lan/Serv/Web	0.0	
Repair And Maintenance - Other Equipment	0.0	
Other Repair And Maintenance	0.0	
Software Support And Maintenance	0.0	
Uniforms	0.0	
Inmate Clothing	0.0	
Security Supplies	0.0	
Office Supplies	0.5	
Computer Supplies	0.0	
Housekeeping Supplies	0.0	
Bedding And Bath Supplies	0.0	
Drugs And Medicine Supplies	0.0	
Medical Supplies	0.0	
Dental Supplies	0.0	
Automotive And Transportation Fuels	0.0	
Automotive Lubricants And Supplies	0.0	
Rpr And Maint Supplies-Not Auto Or Build	0.0	
Repair And Maintenance Supplies-Building	0.0	
Other Operating Supplies	0.0	

## Program Expenditure Schedule

<b>Agency:</b>	<b>State Board of Podiatry Examiners</b>
<b>Program:</b>	<b>Licensing and Regulation</b>

	FY 2020 Actual	FY 2021 Expd. Plan
Publications	0.0	
Aggregate Withheld Or Paid Commissions	0.0	
Lottery Prizes	0.0	
Lottery Distribution Costs	0.0	
Material for Further Processing	0.0	
Other Resale Supplies	0.0	
Loss On Sales Of Capital Assets	0.0	
Loss on Sales of Investments	0.0	
Employee Tuition Reimbursement-Graduate	0.0	
Employee Tuition Reimb Under-Grad/Other	0.0	
Conference Registration-Attendance Fees	0.3	
Other Education And Training Costs	0.0	
Advertising	0.0	
Sponsorships	0.0	
Internal Printing	0.2	
External Printing	0.0	
Photography	0.0	
Postage And Delivery	1.6	
Document shredding and Destruction Services	0.0	
Translation and Sign Language Services	0.0	
Distribution To State Universities	0.0	
Other Intrastate Distributions	0.0	
Awards	0.1	
Entertainment And Promotional Items	0.0	
Dues	1.5	
Books- Subscriptions And Publications	0.0	
Costs For Digital Image Or Microfilm	0.0	
Revolving Fund Advances	0.0	
Credit Card Fees Over Approved Limit	0.0	
Relief Bill Expenditures	0.0	
Surplus Property Distr To State Agencies	0.0	
Security Services	0.5	
Judgments - Damages	0.0	
ICA Payments to Claimants Confidential	0.0	
Jdgmnt-Confidential Restitution To Indiv	0.0	
Judgments - Non-Confidential Restitution	0.0	
Judgments - Punitive And Compensatory	0.0	
Pmts Made to Resolve/Disputes/Avoid Costs of Litigation	0.0	
Pmts For Contracted State Inmate Labor	0.0	
Payments To State Inmates	0.0	
Bad Debt Expense	0.0	
Interview Expense	0.0	
Employee Relocations-Nontaxable	0.0	
Employee Relocations-Taxable	0.0	
Non-Confidential Invest/Legal/Law Enf	0.0	
Conf/Sensitive Invest/Legal/Undercover	0.0	
Fingerprinting, Background Checks, Etc.	0.0	
Other Miscellaneous Operating	0.0	

## Program Expenditure Schedule

<b>Agency:</b>	<b>State Board of Podiatry Examiners</b>
<b>Program:</b>	<b>Licensing and Regulation</b>

	FY 2020 Actual	FY 2021 Expd. Plan
<b>Expenditure Category Total</b>	<b>38.6</b>	<b>50.9</b>
<b>Appropriated</b>		
PO2055-A Podiatry Examiners Board (Appropriated)	38.6	50.9
<b>Fund Source Total</b>	<b>38.6</b>	<b>50.9</b>
<hr/>		
Current Year Expenditures		0.0
Capital Equipment Budget And Approp	0.0	
Vehicles Capital Purchase	0.0	
Vehicles Capital Leases	0.0	
Furniture Capital Purchase	0.0	
Depreciable Works Of Art & Hist Treas/Coll Capital Purcha	0.0	
Non Depr Works Of Art & Hist Treas/Coll Cap Purchase	0.0	
Furniture Capital Leases	0.0	
Computer Equipment Capital Purchase	0.0	
Computer Equipment Capital Lease	0.0	
Telecommunication Equip-Capital Purchase	0.0	
Telecommunication Equip-Capital Lease	0.0	
Other Equipment Capital Purchase	0.0	
Other Equipment Capital Leases	0.0	
Purchased Or Licensed Software-Website	0.0	
Internally Generated Software-Website	0.0	
Development in Progress	0.0	
Right-Of-Way/Easement/Extraction Rights	0.0	
Oth Int Assets purchased, licensed or internally generate	0.0	
Other intangible assets acquired by capital lease	0.0	
Other Capital Asset Purchases	0.0	
Leasehold Improvement-Capital Purchase	0.0	
Other Capital Asset Leases	0.0	
Non-Capital Equip Budget And Approp	0.0	
Vehicles Non-Capital Purchase	0.0	
Vehicles Non-Capital Leases	0.0	
Furniture Non-Capital Purchase	0.0	
Works Of Art And Hist Treas-Non Capital	0.0	
Furniture Non-Capital Leases	0.0	
Computer Equipment Non-Capital Purchase	0.0	
Computer Equipment Non-Capital Lease	0.0	
Telecomm Equip Non-Capital Purchase	0.0	
Telecomm Equip Non-Capital Leases	0.0	
Other Equipment Non-Capital Purchase	0.0	
Weapons Non-Capital Purchase	0.0	
Other Equipment Non-Capital Lease	0.0	
Purchased Or Licensed Software/Website	1.9	
Internally Generated Software/Website	0.0	
LICENSES AND PERMITS	0.0	
Right-Of-Way/Easement/Extraction Exp	0.0	
Other Intangible Assets - Purchased, Licensed or Internall	0.0	
Noncapital Software/Web By Capital Lease	0.0	
Other Intangible Assets Acquired by Capital Lease	0.0	
Other Long Lived Tangible Assets to be Expenses	0.0	
Non-Capital Equipment Excluded from Cost Allocation	0.0	

## Program Expenditure Schedule

<b>Agency:</b>	State Board of Podiatry Examiners
<b>Program:</b>	Licensing and Regulation

	FY 2020 Actual	FY 2021 Expd. Plan
<b>Expenditure Category Total</b>	<u>1.9</u>	<u>0.0</u>
<b>Appropriated</b>		
PO2055-A Podiatry Examiners Board (Appropriated)	<u>1.9</u>	<u>0.0</u>
<b>Fund Source Total</b>	<u>1.9</u>	<u>0.0</u>
<hr/>		
Capital Outlay	<u>0.0</u>	<u>0.0</u>
<b>Expenditure Category Total</b>	<u>0.0</u>	<u>0.0</u>
<hr/>		
Debt Service	<u>0.0</u>	<u>0.0</u>
<b>Expenditure Category Total</b>	<u>0.0</u>	<u>0.0</u>
<hr/>		
Cost Allocation	<u>0.0</u>	<u>0.0</u>
<b>Expenditure Category Total</b>	<u>0.0</u>	<u>0.0</u>
<hr/>		
Transfers	<u>0.0</u>	<u>0.0</u>
<b>Expenditure Category Total</b>	<u>0.0</u>	<u>0.0</u>

Employee Retirement Coverage			
Retirement System	FTE	Personal Services	Fund#
Arizona State Retirement System	1.0	80.7	PO2055-A

Combined Regular & Elected Positions At/Above FICA Maximum of \$142,800		
Total FTE	Personal Services	FTE's not eligible for Health, Dental & Life
0.0	0.0	0.0

# Administrative Costs

Agency: State Board of Podiatry Examiners

## Administrative Costs Summary

Common Administrative Area	FY 2021
Personal Services	2.5
ERE	0.5
All Other	6.0
<b>Administrative Costs Total:</b>	<b>9.0</b>

## Administrative Cost / Total Expenditure Ratio

	Request	Admin %
FY 2021	171.6	5.2%

# Agency 5-Year Plan

**Issue 1** Seek rule moratorium exemption to amend fees to better support board operations.

**Description:** Fees are set by statute and promulgated in rule. The Board has room under its statutory authority to increase the fees for licensing.

**Solutions:**

The Executive Director has submitted an exemption request to the rule-making moratorium to the Governor's Office to increase the annual renewal fee. The Governor's Office did not approve the exemption request to increase fees. The Board will continue to look at increasing the annual renewal fee.

**Issue 2** Seek opportunities to update/amend the Board's statutes and rules through either legislation or rule making.

**Description:** The current statutes and rules are dated and there are several areas where improvement is needed.

**Solutions:**

The Executive Director has submitted an exemption request to the rule-making moratorium to the Governor's Office. A rule-package will become effective September 2020 that will update the Board's rules.

The Board ran legislation in 2020 to update the Board's statutes but all non-essential Bills were stalled. The Board will look at running legislation in 2021 to update the Board's statutes.

**Issue 3** Seek to improve the new eLicensing database without expending excessive funds.

**Description:** The Board of Podiatry Examiners currently has a new eLicensing database (established May 2018). The database has deficiencies such as it is not capable of printing documents that look professional. Cost continues to be an issue with the system which impacts the Board's fund and in turn, the Board's constituents.

ADOA/ASET is not sufficiently staffed to support all the agencies that utilize the eLicense system.

**Solutions:**

The Board will continue to work alongside ADOA ASET, the vendor, and the other impacted Boards to identify how to implement a working eLicensing system that is a benefit to the state.

**Issue 4** Digitization

**Description:** Although Licensees and Applicants are able to apply for a new application or a renewal application through the eLicense system, the Board is not completely paperless. Digitization would improve the efficiency of the Board as well as decrease paper usage.

**Solutions:**

Research cost of digitization. Research state contracted vendors.

## Resource Assumptions

	FY2023 Estimate	FY2024 Estimate	FY2025 Estimate
<b>Full-Time Equivalent Positions</b>	1.0	1.0	1.0
<b>General Fund</b>	0.0	0.0	0.0
<b>Other Appropriated Funds</b>	0.0	0.0	0.0
<b>Non-Appropriated Funds</b>	0.0	0.0	0.0
<b>Federal Funds</b>	0.0	0.0	0.0

POA 0.0	<b>Agency Summary</b>
	BOARD OF PODIATRY EXAMINERS
	Heather Broaddus, Executive Director
	Board of Podiatry Examiners (602) 542-8151
	A.R.S. § 32-801 et seq.

**Mission:**

*To protect the health, safety, and welfare of the citizens of Arizona by regulating and maintaining standards of practice in the field of podiatric medicine.*

**Description:**

The State Board of Podiatry Examiners licenses and regulates doctors of podiatric medicine who practice in the diagnosis and treatment of the foot, ankle, and lower leg. The Board evaluates the professional competence of podiatrists seeking to be licensed in the State of Arizona. Further, the Board investigates complaints made against practitioners, holds hearings, monitors the activities of its licensees, and enforces the standards of practice for the podiatric profession as set forth by law.

◆ **Goal 1** To ensure that licenses are granted or renewed to qualified podiatrists.

**Objective:** 1 FY2020: To grant or deny licenses or renewals within 60 days.  
 FY2021: To grant or deny licenses or renewals within 60 days.  
 FY2022: To grant or deny licenses or renewals within 60 days.

Performance Measures	FY 2020 Actual	FY 2021 Estimate	FY 2022 Estimate
New licenses issued	38	40	40
Renewal licenses issued	455	455	455
Average overall timeframe to process initial application	17	17	17

◆ **Goal 2** To efficiently investigate complaints pursuant to the Board's statutes and rules

**Objective:** 1 FY2020: Average time of completion of investigation to be equal or less than 180 days  
 FY2021: Average time of completion of investigation to be equal or less than 180 days  
 FY2022: Average time of completion of investigation to be equal or less than 180 days

Performance Measures	FY 2020 Actual	FY 2021 Estimate	FY 2022 Estimate
Total number of complaints opened	32	32	32
Number of complaints resolved	24	24	24
Average number of calendar days to resolve a complaint	141	141	141

◆ **Goal 3** To effectively and accurately respond to public record requests

**Objective:** 1 FY2020: Ensure requestors' satisfaction and accuracy of information provided within seven days.  
 FY2021: Ensure requestors' satisfaction and accuracy of information provided within seven days  
 FY2022: Ensure requestors' satisfaction and accuracy of information provided within seven days.

Performance Measures	FY 2020 Actual	FY 2021 Estimate	FY 2022 Estimate
Total number of written public information requests received	12	12	12