



Janice K. Brewer  
Governor

State Of Arizona Board of Podiatry Examiners  
"Protecting the Public's Health"

1400 W. Washington, Ste. 230, Phoenix, AZ 85007; (602) 542-3095; Fax: 542-3093

Barry Kaplan, DPM; Joseph Leonetti, DPM; Dedrie Polakof, DPM;  
Jeanne Reagan, Public Member; Jose Villanueva, Public Member; Sarah Penttinen, Executive Director

**TELECONFERENCE  
BOARD MEETING MINUTES**

March 31, 2010; 1:00 p.m.  
1400 West Washington St., Ste. 230  
Phoenix, AZ 85007

Board Members: Dedrie Polakof, D.P.M., President  
Joseph Leonetti, D.P.M., Member  
Barry Kaplan, D.P.M., Member  
Jose Villanueva, Secretary-Treasurer  
Jeanne Reagan, Public Member

Staff: Sarah Penttinen, Executive Director

Assistant Attorney General: Keely Versteegen

The Agenda for the meeting is as follows:

**I. Call to Order**

Dr. Polakof called the meeting to order at 1:02p.m.

**II. Roll Call**

Dr. Polakof, Dr. Leonetti, Dr. Kaplan and Ms. Reagan were present by phone. Ms. Penttinen and Ms. Versteegen were present in the Board's office. Mr. Villanueva was not present.

**III. Review, Discussion and Possible Action – Administrative Matters**

- a. Review of budget bill information from the 49<sup>th</sup> Legislature, 7<sup>th</sup> Special Session and consideration of request for exemption from agency/staff furloughs.

Ms. Penttinen reviewed the specifics of the recent budget bill as follows: Originally the bill mandated for all State employees one furlough day sometime in the remainder of FY2010, six furlough days in FY2011 and six days in FY2012. All State agency budgets were to be reduced in an amount equal to their employees' salaries for those furlough days. Due to the effective date of the bill, individual employees will not be required to take the one furlough day in the current fiscal year. However, all agency budgets for this year are going to be reduced in an amount equal to one day of furlough and agencies are expected to absorb this loss. Ms. Penttinen stated the Board's financial status will not be significantly impacted by this loss. The specific dates of the furloughs for FY's 2011 and 2012 have been mandated and will essentially be "shut-down" days for the entire State.

Ms. Penttinen explained that there are three options available to State agencies if they feel that the furloughs would negatively affect their ability to provide services to the public. The first is to request alternate furlough days. This scenario would apply if a critical event or duty required certain employees to work on the designated furlough days, but the employees would still be required to take a furlough day within the same pay period. The second option is to request salary reductions in an amount equal to the furlough savings. In this case employees would still work all days but at a reduced salary amount. The third option is to request an exemption to the furlough based on the criteria set forth by the legislature. Those criteria include "critical nature of services," for example operations of the State correctional facilities, or other "compelling demands for a unit's function or services," in which case the only employees who would be considered are those deemed critical to complete work which cannot be done

by others. Ms. Penttinen further explained that the Podiatry Board is a "90/10" agency, self-funded and taking no money from the General Fund but rather paying into it. There also is consideration of the Board's impending sunset review and requirements which still must be completed in preparation for such. Ms. Penttinen also explained that as the sole staff member of the agency it already is extremely difficult for her to negotiate annual leave time or even accommodate for being out of the office due to illness and that additional required absences would create even more difficulty in fulfilling the Board's duties. Ms. Penttinen explained that she wanted to discuss the Board members' position on the furloughs and their determination as to whether any action should be taken.

**MOTION:** Dr. Polakof moved to request an exemption to the mandatory furlough days. Dr. Kaplan seconded the motion. Upon discussion, Dr. Leonetti asked about where the requested would be submitted and when a decision would be made. Ms. Penttinen explained that requests for exemption must be submitted to the Department of Administration by April 2, and they will make a decision no later than April 16. Those requests which are approved will be forwarded to the Joint Legislative Budget Committee and will be reflected in the agency's final budget allocation(s) for the next fiscal year. Ms. Penttinen asked the Board members to clarify whether they would be willing to allow staff to telecommute as a part of the exemption request. She has the capability of checking voice mail and email from home, as well as access to the agency database. This would accommodate the legislature's wishes to reduce utility costs on the furlough days. Dr. Polakof stated she would agree with that option as long as confidential agency information is secure. Dr. Kaplan also agreed. There was no further discussion.

**VOTE:** The motion passed unanimously by roll call vote.

**IV. Call To The Public**

There were no requests to speak during the call to the Public.

**V. Next Board Meeting Date:**

a. April 14, 2010, 8:30 a.m.

**VI. Adjournment**

There being no other business before the Board, the meeting was adjourned at 1:17 p.m.